

**PLATTE COUNTY R-3 BOARD OF EDUCATION REGULAR  
GENERAL (OPEN) MEETING MINUTES  
DISTRICT EDUCATION CENTER BOARD ROOM - 816.858.5420  
998 PLATTE FALLS ROAD, PLATTE CITY, MO 64079  
Thursday, December 19, 2024 (6:30 PM)**

**ROLL CALL**

The following Board Members were present:

**BOARD MEMBERS:**

Sharon Sherwood  
Karen Bryant  
Shawn Chiddix  
Mike Matousek  
Tyler Fadler  
Amy MacCuish  
Matt Craine

**Also, in attendance:**

Dr. Jay Harris, Superintendent of Schools  
Dr. Drew White, Deputy Superintendent  
Danielle Nickell, Secretary to the Board of Education

**PRELIMINARIES**

**1.1 Call to Order**

A quorum being present and due notice being published, the General (Open) Session meeting of the Board of Education of the Platte County R-3 School District was called to order by Shawn Chiddix, Board President, on December 19, 2024 at 5:31 p.m. All board members were present.

**2.1 Enter Executive Session**

**Recommendation:** It is recommended the Board of Education enter into executive session to discuss legal, real estate matters, personnel and student matters as authorized by Section 610.021 (1), (3), (6) and (13) RSMo.

**ORIGINAL - Motion**

Member **(Mike Matousek)** Moved, Member **(Tyler Fadler)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education enter into executive session to discuss legal, real estate matters, personnel and student matters as authorized by Section 610.021 (1), (3), (6) and (13) RSMo'.

Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0.

The motion **Carried. 7 - 0**

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Sharon Sherwood	Yes
Karen Bryan	Yes
Shawn Chiddix	Yes
Mike Matousek	Yes
Tyler Fadler	Yes
Amy Maccuish	Yes
Matt Craine	Yes

**Note: The Board of Education reconvened in General (OPEN) Session at 6:29 pm.**

**Note: General (OPEN) Session was called to order at 6:35 pm.**

**3.1 Pledge of Allegiance**

Board President, Shawn Chiddix, lead the Pledge of Allegiance.

**4.1 Adoption of the Agenda**

**Recommendation:** It is recommended the Board of Education adopt the agenda as submitted.

**ORIGINAL - Motion**

Member (**Mike Matousek**) Moved, Member (**Sharon Sherwood**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education adopt the agenda as submitted'.

Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0.

The motion **Carried. 7 - 0**

Sharon Sherwood	Yes
Karen Bryan	Yes
Shawn Chiddix	Yes
Mike Matousek	Yes
Tyler Fadler	Yes
Amy Maccuish	Yes
Matt Craine	Yes

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**5.1 Consent Agenda**

**Recommendation:** It is recommended the Board of Education approve the Consent Agenda as presented.

**ORIGINAL - Motion**

Member (**Mike Matousek**) Moved, Member (**Amy MacCuish**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the Consent Agenda as presented'. Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**.  
The motion **Carried. 7 - 0**

Sharon Sherwood	Yes
Karen Bryan	Yes
Shawn Chiddix	Yes
Mike Matousek	Yes
Tyler Fadler	Yes
Amy MacCuish	Yes
Matt Craine	Yes

**5.2 Draft minutes of the November 21, 2024, General (Open) Session Board Meeting**

**5.3 December 2024 Warrants**

**5.4 December 2024 PCR-3 Surplus Property/Inventory List**

**5.5 Safe and Civil Schools Agreement**

**5.6 DLR Design Amendment Contract**

**5.7 Facilities Use Lease/Graduation - Hy-Vee Arena**

**5.8 incite Design Studio - Invoice # 7 - Paxton Redesign**

**5.9 Johnson Controls Fire Monitoring Annual Contract PPMS**

**5.10 Application (#3) and Certification for Payment - Hoy Excavating**

**5.11 Application (#5) and Certification for Payment - Newkirk Novak**

**5.12 UMKC KC STEM Alliance Data Sharing MOU 2024-25**

**5.13 Meyer Insight, LLC Professional Services Agreement**

**5.14 Kaw Valley Engineering Agreement**

**6.1 Pirate Pride - PCHS Pirate FB Team (Undefeated State Champs)**

For this month's Pirate Pride, Dr. Devin Doll, Executive Director of Operations, introduced Coach Bill Utz and several football players from the Platte County High School Football team to the Board of Education. The Platte County High School football team achieved a remarkable feat this season, finishing undefeated and capping their historic run with a victory in the state

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championship game. Demonstrating exceptional skill, teamwork, and determination, the team brought pride to the community. Their flawless season will be remembered as a testament to their hard work and dedication. Platte City's Mayor, Steve Hoeger, delivered a proclamation to the team, celebrating the team's achievement and the community's pride, declaring the week of December 16-20, "Pirate Week."

**6.2 Public Participation at School Board Meetings**

An opportunity was given for any person to address the members of the Board of Education on agenda items in the event he/she submitted a request form in accordance with the published guidelines. Danielle Nickell advised that no request forms had been submitted, and thus, no public comments were made.

**7.1 Written Communications**

No written communications were received to share.

**8.1 December 2024 Monthly Financial Reports**

Mr. Brian Noller, Executive Director of Business Services, provided the Board of Education with fund balances. The Monthly Budget Report, Utilities by Building Report, Fund Balance by Month Report, Fund Summary (Bond \$ Separated), and the Revenue/Expense Statement were submitted to the Board of Education for review.

**9.1 Annual Audit for the Year Ending June 30, 2024 Performed by Westbrook & Company, P.C.**

Mr. Brad Steele, with Westbrook & Company, P.C. reviewed and discussed the annual audit for the year ending June 30, 2024 with executive administration and the members of the Board of Education.

**Recommendation:** It is recommended the Board of Education approve the annual audit performed by Westbrook & Company, P.C. for the year ending June 30, 2024 as submitted.

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**ORIGINAL - Motion**

Member **(Mike Matousek)** Moved, Member **(Tyler Fadler)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the annual audit performed by Westbrook & Company, P.C. for the year ending June 30, 2024 as submitted'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0.

The motion **Carried. 7 - 0**

Sharon Sherwood	Yes
Karen Bryan	Yes
Shawn Chiddix	Yes
Mike Matousek	Yes
Tyler Fadler	Yes
Amy MacCuish	Yes
Matt Craine	Yes

**9.2 Review of Community Survey**

Rod Wright, Public Opinion Researcher, of Creative Entourage Research, provided the Board of Education with results and information obtained with respect to the recent surveys conducted by Creative Entourage Research.

**9.3 Resolution Calling an Election on a General Obligation Bond Question in Platte County R-3 School District (including April 8, 2025 Municipal Election Ballot Language)**

**Recommendation:** It is recommended the Board of Education approve the resolution (including ballot language) calling an election on a general obligation bond question in Platte County R-3 School District for the April 8, 2025 Municipal Election as submitted.

**ORIGINAL - Motion**

Member **(Mike Matousek)** Moved, Member **(Tyler Fadler)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the resolution (including ballot language) calling an election on a general obligation bond question in Platte County R-3 School District for the April 8, 2025 Municipal Election as submitted'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0.

The motion **Carried. 7 - 0**

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**9.4 Platte County R-3 School District Board Policy and/or Procedure Revisions (Adopt)**

The policies went for first read at last month’s Board Meeting. Platte County R-3 Board policies and/or procedures submitted for adoption this month:

- Board Policy: JG Student Discipline
- Board Policy: IGBE-1 Students in Foster Care
- Board Policy: IGBA-1 Special Education
- Board Policy: ILA Test Integrity and Security
- Board Policy: JFCL A+ Scholarship Program

**Recommendation:** It is recommended the Board of Education adopt the Board policy revisions as submitted.

**ORIGINAL - Motion**

Member (**Mike Matousek**) Moved, Member (**Amy MacCuish**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education adopt the Board policy revisions as submitted'. Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**.

The motion **Carried. 7 - 0**

Sharon Sherwood	Yes
Karen Bryan	Yes
Shawn Chiddix	Yes
Mike Matousek	Yes
Tyler Fadler	Yes
Amy MacCuish	Yes
Matt Craine	Yes

**9.5 Platte County R-3 School District Board Policy and/or Procedure Revisions (First Read)**

Platte County R-3 Board policies and/or procedures submitted for review for first read.

- Board Policy: BDC: CLOSED MEETINGS, RECORDS, AND VOTES
- Board Policy: DBB: FISCAL YEAR
- Board Policy: DFI-2: SETTING TUITION FOR DISTRICT PROGRAMS
- Board Policy: GCBA: PROFESSIONAL STAFF COMPENSATION
- Board Policy: IC-2: ACADEMIC CALENDAR

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**9.6 2025/2026 District Academic Calendar Presentation**

Dr. Drew White, Deputy Superintendent, provided the Board of Education with an informational review of the 2025/2026 Academic Calendar Presentation.

**9.7 Annual Performance Report**

Dr. Drew White, Deputy Superintendent, and Dr. Alicia Casey, Executive Director of Teaching and Learning, provided an update to the Board of Education on the District's Annual Performance Report for 2024.

**10.1 Teaching & Learning System Part 2**

Dr. Alicia Casey, Executive Director of Teaching & Learning, provided the Board of Education with the Teaching and Learning System Part 2 Key Process update.

**10.2 Early Learning Update**

Dr. Drew White, Deputy Superintendent, provided an Early Learning update to the Board of Education.

**11.1 Important Dates**

Information regarding important dates were provided to the Board of Education for review.

**12.1 Comments by Board members and Executive Administration**

Comments from Board members and Executive Administrators were shared during this time of the General (Open) Session meeting.

**General (Open) Session Meeting ended at 9:58 pm.**

**13.1 Enter Executive Session (If Needed)**

**The Board of Education reentered into Closed Session at 10:03 pm.**

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**Note: The Board of Education reconvened in General (OPEN) Session at 10:25 pm.**

**14.1 Adjourn**

**Recommendation:** It is recommended the Board of Education adjourn.

**ORIGINAL - Motion** Member (**Mike Matousek**) Moved, Member (**Tyler Fadler**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education adjourn'. Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**.

The motion **Carried. 7 - 0**

Sharon Sherwood	Yes
Karen Bryan	Yes
Shawn Chiddix	Yes
Mike Matousek	Yes
Tyler Fadler	Yes
Amy MacCuish	Yes
Matt Craine	Yes

**Meeting adjourned at 10:26 pm.**

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Shawn Chiddix, Board of Education, President

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Danielle Nickell, Board of Education, Secretary